



KENYA SPACE AGENCY

Telephone: +254 709 298200
Ext: +254 709 298202
E-mail: ceo.office@ksa.go.ke

Pitman House, 4th Floor
Jakaya Kikwete Road
P. O. Box 7046-00200
NAIROBI, KENYA

Our Ref: **KSA/SCM/VOL.II**

31 July 2026

TENDER NAME: PREQUALIFICATION DOCUMENT FOR THE PROVISION OF SPACE-RELATED EQUIPMENT, SERVICES, SOFTWARE AND WORKS

TENDER NO: KSA/SP/PREQ/01/2026-2028

DATE ISSUED: 31 July, 2026

Addendum One (1) in relation to the under reference

SER. NO.	QUERY	CLARIFICATION
1.	Page 17 requires audited financial accounts for the last two consecutive years, while page 39 refers to financial statements for the last three years. Kindly confirm the applicable period.	APPLICABLE PERIOD IS FOR THE LAST TWO YEARS (2024, 2025)
2.	In the case of a joint venture, are all JV members required to provide audited financial accounts for the prescribed period, or may some members submit complete financial statements independently certified in accordance with the laws of their country of registration?	JOINT VENTURE IS NOT APPLICABLE REFERENCED TO SECTION II PDS PAGE 15
3.	In the case of a joint venture, is EGP registration required for every JV member or only for the applicant or authorized JV representative?	JOINT VENTURE IS NOT APPLICABLE REFERENCED TO SECTION II PDS PAGE 15. THOUGH THE AGENCY WILL ONLY WORK WITH SUPPLIERS THAT HAVE REGISTERED ON EGP SYSTEM
4.	For a foreign publicly listed JV member, kindly confirm whether official regulatory filings, audited annual reports, Board records and tax documents from its country of registration will be accepted as equivalents to directors' identification documents, beneficial ownership records, PIN and tax compliance documents.	JOINT VENTURE IS NOT APPLICABLE REFERENCED TO SECTION II PDS PAGE 15. THOUGH ON FOREIGN COMPANIES STATUTORY DOCUMENTS FROM THEIR COUNTRY WILL BE REQUIRED IN FUTURE, AND WHEN AN INTERNATIONAL COMPANY GETS A CONTRACT, THEY WILL NEED TO REGISTER THEIR

		COMPANY IN KENYA FOR TAX OBLIGATION PURPOSES
5.	Clause 4.1 on page 7 refers to a Certificate of Independent Tender Determination annexed to the Form of Applicant. We have reviewed the application forms but have not identified the referenced certificate. Kindly provide the applicable template or confirm the required format.	TEMPLATE PROVIDED ATTACHED ANNEX 1
6.	Where an applicant applies for more than one category, may the category-specific technical proposals be included in one application package or should separate application packages be prepared for each category?	EACH CATEGORY IS DIFFERENT AND IT SHOULD BE APPLIED SEPARATELY AND SEALED IN DIFFERENT ENVELOPES MARKED THE SPECIFIC CATEGORY

TENDER NAME: REGISTRATION OF SUPPLIERS FOR THE FINANCIAL YEARS 2026-2028

TENDER NO: KSA/REG/01/2026-2028

DATE ISSUED: 31 July, 2026

SER. NO.	QUERY	CLARIFICATION
1.	Are Foreign and International Companies Eligible to Register and , Should we attach Tax certificate from Kenyan Government	FOREIGN COMPANIES ARE ELIGIBLE TO REGISTER. SHOULD ATTACH STATUTORY DOCUMENTS FROM THEIR COUNTRY, AND TAX CERTIFICATE FROM THEIR COUNTRY OR ITS EQUIVALENT. IN FUTURE, AND WHEN AN INTERNATIONAL COMPANY GETS A CONTRACT, THEY WILL NEED TO REGISTER THEIR COMPANY IN KENYA FOR TAX OBLIGATION PURPOSES
2.	Clause 4.1 on page 7 refers to a Certificate of Independent Tender Determination annexed to the Form of Applicant. We have reviewed the application forms but have not identified the referenced certificate. Kindly provide the applicable template or confirm the required format.	TEMPLATE PROVIDED ATTACHED ANNEX 1
3.	Can One apply in all the categories	YES IF YOU QUALIFY, NOTE:EACH CATEGORY IS DIFFERENT AND IT SHOULD BE APPLIED SEPARATELY AND SEALED IN DIFFERENT ENVELOPES MARKED THE SPECIFIC CATEGORY
4.	Self Declaration Forms SD1 and SD2 Missing	TEMPLATE PROVIDED ATTACHED ANNEX 2
5.	Additional Documents for KSA/B8/2026-2028-Registration of Suppliers Category Provision of Services (Provision of Comprehensive Office	ATTACH BOTH NSSF AND SHA VALID CERTIFICATES

	Cleaning, Sanitary Fumigation & Pest Control Services	
--	---	--

Kindly note that this addendum is an additional part of the Tender.

Attached Annex1 and 2

Kindly acknowledge Receipt.



Hillary B Kipkosgey

MAJ GEN

DG/CEO

ANNEX 1

CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying Letter of tender to the

_____ [Name of Procuring Entity] for: _____

[Name and number of tenders] in response to the request for tenders made by: [Name of Tenderer] do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of _____ [Name of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tenderer will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the quotation on behalf of the Tenderer;
4. For the purposes of this Certificate and the tender, I understand that the word "competitor" shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) has been requested to submit a tender in response to this tender;
 - b) could potentially submit a tender in response to this tender based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
 - a) The Tenderer has arrived at the quotation independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this tender, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a quotation; or
 - d) the submission of a quotation which does not meet the specifications of the tender; except as specifically disclosed pursuant to paragraph (5) (b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. the terms of the tender have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name

Title

Date

[Name, title and signature of authorized agent of Tenderer and Date]

ANNEX 2

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015

I of Post Office Box.....being
a resident of in the Republic of.....do hereby
make a statement as follows:

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (insert name of the Company) who is a Bidder in respect of Tender No. for..... (insert tender title/description) for.....(insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to herein above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE

I, of P.O. Box.....being a resident of..... in the Republic of do hereby make a statement as follows:

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of..... (*insert name of the Company*) who is a Bidder in respect of Tender **No.** for..... (*Insert tender title/description*) for..... (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other bidders participating in the subject tender.
5. THAT what is deponed to herein above is true to the best of my knowledge information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder's Official Stamp

DECLARATION FORM

We, the Tenderer _____ (insert name) submitting our
tender in respect of tender No _____ for _____
_____ (insert tender Title Description) for
_____ (insert Name of
Procuring Entity)

DECLARE AS FOLLOWS:

That, We the Tenderer including any entity or individual that directly or indirectly controls, is controlled by or is under common control with us, and any subcontractors, suppliers, project managers, consultants, manufacturers, service providers, agents, individuals, or any other party involved or to be involved for any part of the processes of procurement and contract execution related to the above tender:

- a) have not engaged/will not engage in any corrupt or fraudulent practices in the processes of procurement and contract execution related to the above tender as defined and/or described in the following:
 - i) the tender for the above tender;
 - ii) Kenya's Public Procurement and Asset Disposal Act, 2015) and its attendant Regulations;
 - iii) Kenya's Anti-Corruption and Economic Crimes Act, 2013; and
 - iv) any such other Acts or Regulations of Government of Kenya;
 - b) have not offered/will not offer any inducement to any member of the board, management, staff and/or employees and/or agents of
..... (name of the procuring entity);
 - c) have not engaged/will not engage in any collusive or corrosive practice with other tenderers participating in the subject tender;
 - d) have not been sanctioned or debarred by any entity from participation in public procurement proceedings of Kenya.
- That, what is deponed to herein above is true to the best of our knowledge, information and belief.

Name of the Tenderer: [Insert complete name of tenderer signing the tender]

Name of the person duly authorized to sign the tender on behalf of the Tenderer:
..... [Insert complete name of person duly authorized to sign the tender]

Title of the person signing the tender: [Insert complete title of the person signing the tender]

Signature of the person named above: [Insert signature of person whose name and capacity are shown above]

